

**FRY FIRE DISTRICT
MINUTES OF REGULAR BOARD MEETING
March 26, 2024**

CALL TO ORDER

Mr. Huish called the Regular Meeting of the Fry Fire District Board to order at 6:00 p.m.

ATTENDANCE

Board Members in Attendance:	Joseph Huish, Board Chairman Robert McMurtrie, Acting Clerk Norman Sturm, Board Member
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Board Members Absent:	Eric Andersen, Board Clerk Thomas Tucker, Board Member
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Staff in Attendance:	Mark Savage, Fire Chief Diana Jones, Billing Supervisor Ben Archer Clowes, JVG
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PLEDGE OF ALLEGIANCE AND INVOCATION

Mr. Huish led the Pledge of Allegiance and Mr. Sturm gave the invocation.

CONFLICT OF INTEREST

Mr. Huish reminded board members that they shall declare any conflict of interest. No board member declared a conflict at this time.

CALL TO THE PUBLIC

Mr. Huish opened the call to the public at 6:01 p.m.

There were no comments from the public.

Call to the public closed at 6:01 p.m.

EMPLOYEE RECOGNITION

- a. David Deary Unit Commendation Awarded to: Deputy Chief Billy Seamans, Captain Luis Canez, Captain Michael Kean, Engineer Hannah Struse, Engineer John Clark, Firefighter Joseph Rivera, Firefighter Gustavo Cantu.

Chief Savage presented the David R Deary Citation to Deputy Chief Billy Seamans, Captain Luis Cañez, Firefighter Joseph Rivera, Captain Michael Kean, Firefighter Gustavo Cantu, and Engineer Hannah Struse. Palominas Fire District Captain Dave Parry and Firefighter Misael

Medel were presented with Chief's coins. Firefighter Erik Shisslak, Engineer John Clark, and Firefighter Gustavo Cantu were also named in the citation. As a team, the personnel performed resuscitative measures and supportive care saving the life of a premature baby boy, delivered at 24-weeks gestation in December of 2023.

b. 10 Years of Service Award for: Captain Michael Kean.

Chief Savage recognized Captain Michael Kean for his ten years of outstanding service to the Fry Fire District.

APPROVAL OF MINUTES

a. Regular Board Meeting on February 27, 2024.

Mr. McMurtrie made a motion to approve the Regular Board Meeting minutes of February 27, 2024. Mr. Sturm seconded the motion.

Vote: 3-0.
Motion Carried.

FINANCIAL REPORT

a. Review, discussion, and possible action on the monthly financial report for February 2024.

Ben Archer Clowes from James Vincent Group (JVG) gave a PowerPoint presentation reflecting the financial reports for February 2024, and year to date. Total Revenue was over budget, and tax revenue was slightly under. Total Expenses for February were over budget. Year-to-date tax revenue is slightly under budget, and non-tax revenue is over budget due to wildland, ambulance, ARPA funding, and interest. Expenses year-to-date are under budget. A discussion followed. The board reviewed the warrants for the month and there were no questions.

Mr. Sturm made a motion to accept the February 2024 financial reports. Mr. McMurtrie seconded the motion.

Vote: 3-0.
Motion Carried.

COMMAND STAFF'S REPORT

Chief Savage shared with Board Members Fry Fire District received the GFOA award for excellence in government finance for the third year in a row. This award was for their review of FY2022.

Chief Savage stated we hired another EMS-only paramedic who will start in early May. We have also filled our part-time roster.

We submitted the Board approved ambulance charge rate increase on March 20, 2024.

Engineer promotional testing is scheduled for May.

Chief Seamans has scheduled an Open House at Station 142 for April 6 from 1500-1800 to celebrate our 59th birthday and share the remodeled station with the community. Board Members were invited to come meet our community. Chief Seamans is continuing to work on some additional options for Station 141 and to develop a final renovation / expansion plan for Station 143.

We are still waiting for lien releases from Zion Bank (COP) and will surplus a few of our apparatus as soon as we can transfer a clean title to the purchaser.

The new prevention truck had to go back to the paint shop for some clean up. It is also waiting for a replacement windshield. If all goes well, Chief Seamans will be able to pick it up in the next few weeks, perhaps in coordination with picking one of our ambulances up from Phoenix with a new refrigerator and some suspension repairs. As soon as M141 is back in service M143 will be sent off to get the same repairs.

We submitted an Assistance to Firefighters Grant request for approximately \$180,000.00 in funding for a regional air trailer. We also submitted a request to the Arizona Governor's Office Highway Safety Grant for approximately \$38,000.00 to provide extrication tools, and to the Department of Forestry and Fire Management for approximately \$400,000.00 to support the purchase of a new Type 3 engine. We should be able to bring some bids back for consideration next month.

We are continuing to work with ADEM to refine our application through the Building Resilience and Infrastructure grant to provide backup emergency generators for Stations 141 and 143. We will also be submitting a request for funding support with some additional business inspection and code enforcement training.

We are continuing to make progress working with Florian and SEACOM on the Fire Incident Management Software system. The hardware has been received and they are working on the integration with Spillman.

Our Hazardous Fuels Crew has wrapped up their work for the season and left to start their fire jobs in the next few weeks. This year they treated approximately 60 acres in the Oaks subdivision and several new parcels that will continue to expand the treatment footprint.

Southeastern Arizona Communications is continuing to perform well.

NEW BUSINESS

- a. Review, discussion and possible action regarding final invoice from Securis for worker's compensation coverage.

Chief Savage stated we received an invoice from Securis for last fiscal year's workers' compensation coverage for the fourth quarter that was not included in the previously paid invoice. The updated invoice reflects an amount due of \$50,058.00. Chief Savage is requesting Board approval to pay the balance owed. Mr. McMurtrie would like confirmation this is the final bill. Ben Archer Clowes stated Steven Rodriguez did some research and they believe it to be the final bill.

Mr. McMurtrie made a motion to approve payment on the final invoice from Securis for worker's compensation coverage. Mr. Sturm seconded the motion.

Vote: 3-0.
Motion Carried.

- b. Review, discussion and possible action regarding proposal from Ironwood Strategic Solutions, LLC for 2025-2030 Strategic Plan development.

Chief Savage provided Board Members copies of the proposal from Ironwood Strategic Solutions, LLC to update our Strategic Plan. Mr. McMurtrie asked for the cost. Chief Savage stated the total cost is \$11,700.00.

Mr. McMurtrie made a motion to approve the proposal from Ironwood Strategic Solutions, LLC for 2025-2030 Strategic Plan development. Mr. Sturm seconded the motion.

Vote: 3-0.
Motion Carried.

REQUESTS FROM BOARD MEMBERS

There were no requests from Board Members.

ADJOURNMENT

Mr. McMurtrie made a motion to adjourn the Regular Meeting at 6:27 p.m. Motion seconded by Mr. Sturm.

Meeting adjourned at 6:27 p.m.

DATED THIS 2TTH DAY OF MARCH 2024.

Eric Andersen, Board Clerk
Fry Fire District Board